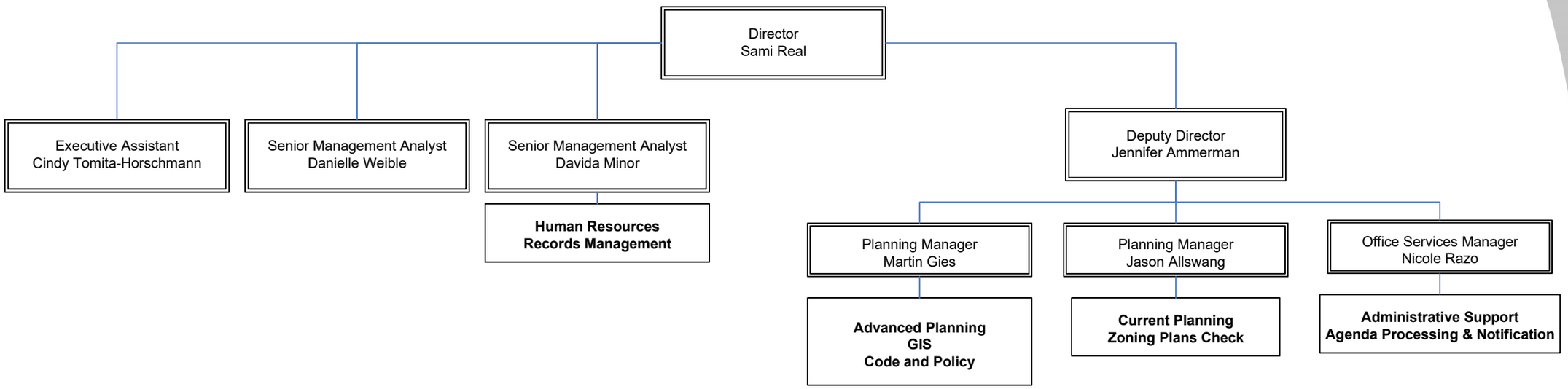
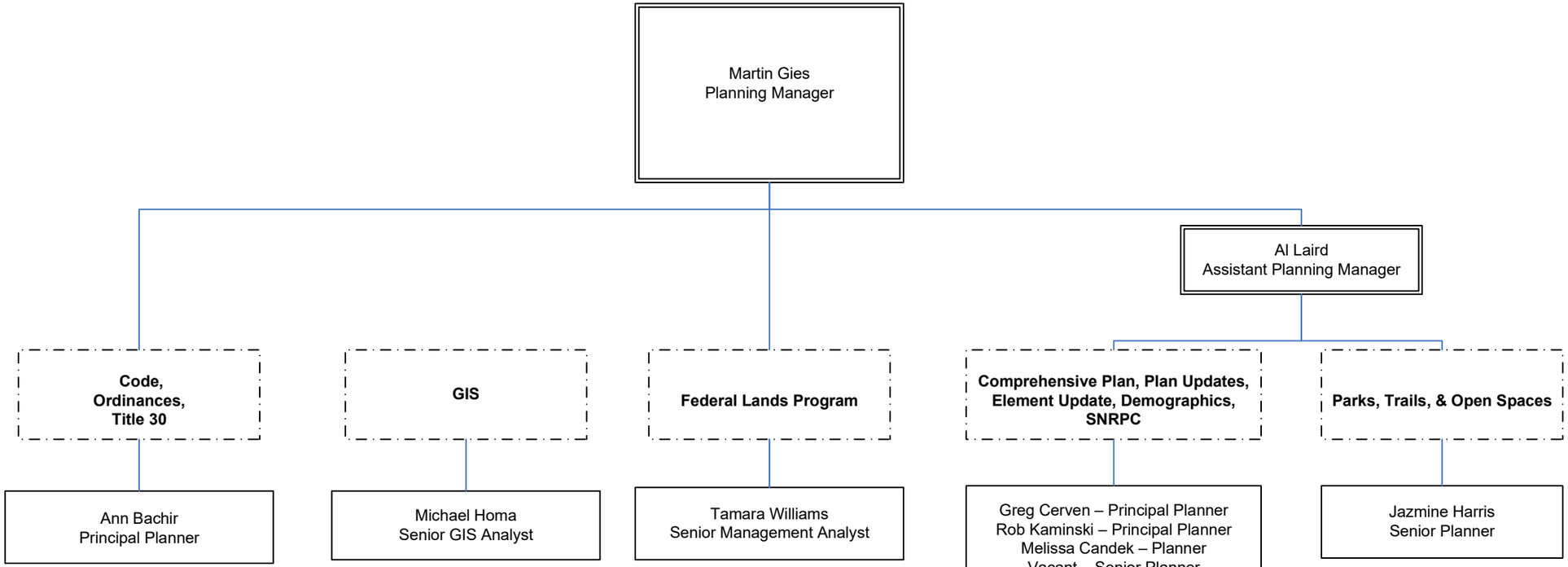
Department of Comprehensive Planning
June 22, 2024



Monica Limjuico – Sr. Prog Analyst
(Works For IT/50% CP & 50% DCP)

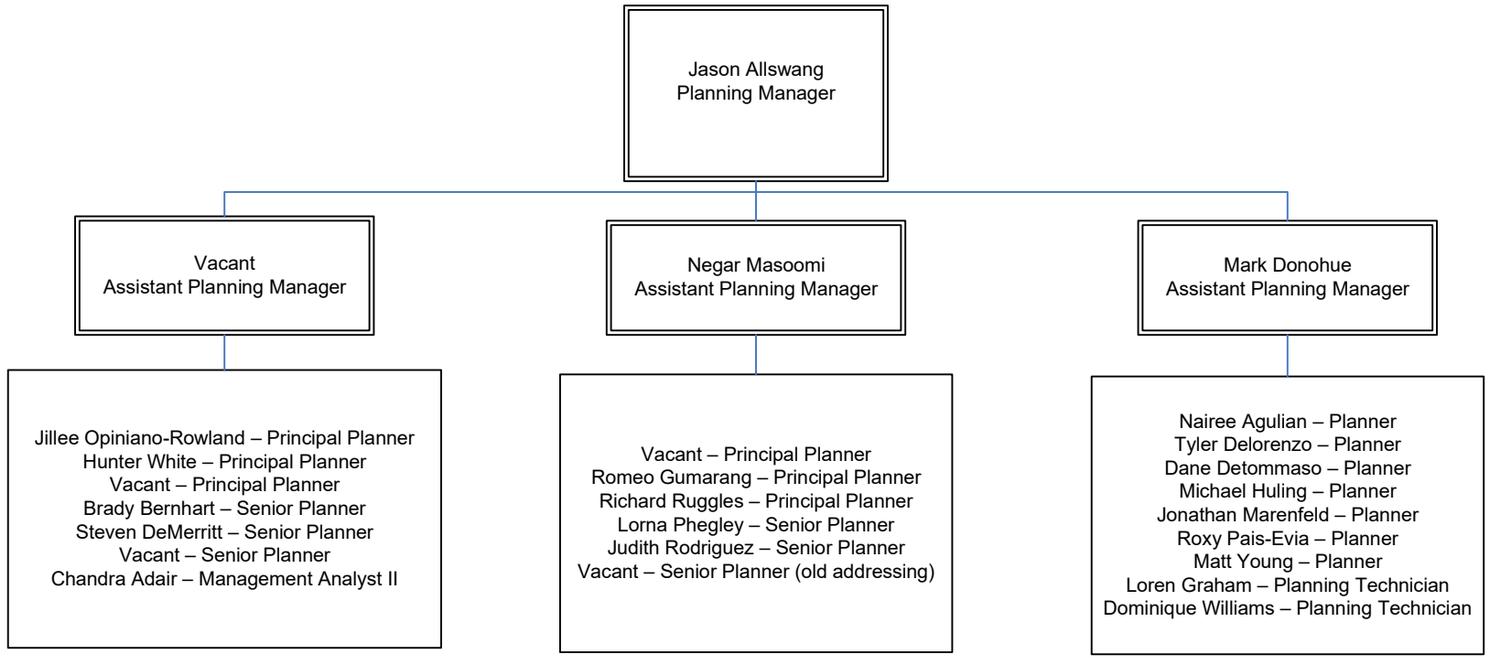
Advanced Planning, Code & GIS



Advanced Planning

SNRPC
Comprehensive Plan
Element Update
Demographics
Park Planning
Trail Planning
Open Space Planning
Federal Lands Program
Plan Updates
Code & Policy Updates

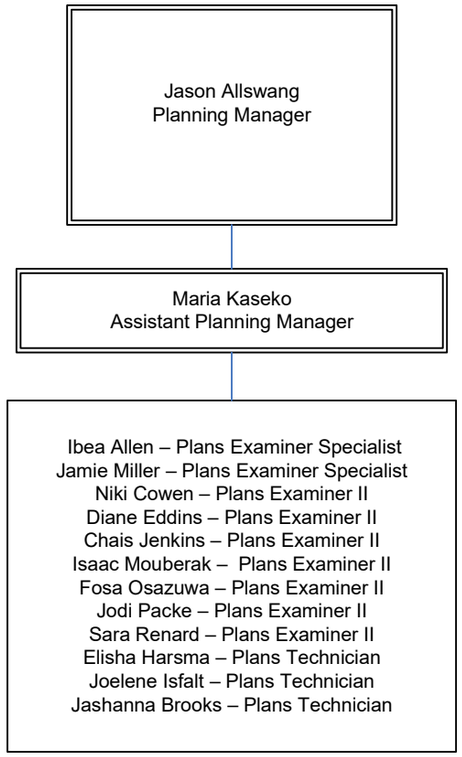
Current Planning



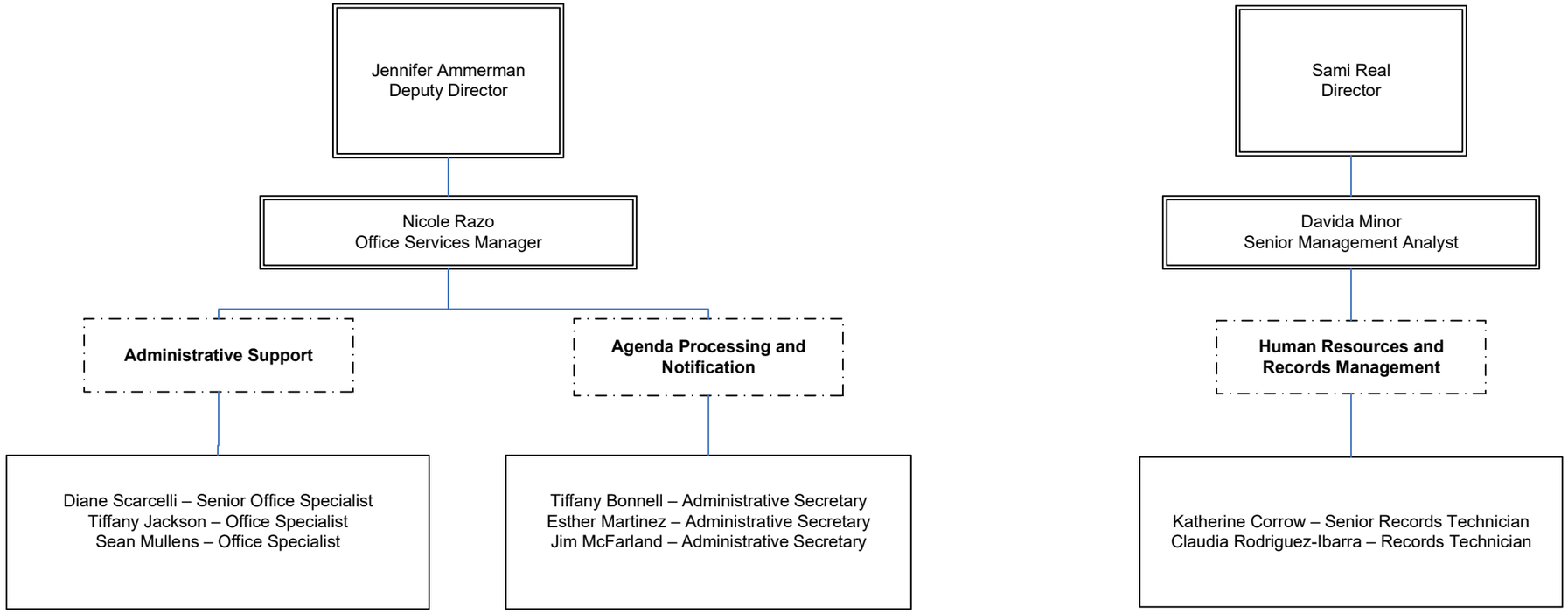
Current Planning

Applications
Front Counter Support
Business License Support

Zoning Plans Check



Administration



Administrative Support

Landuse Application Processing
Customer Service
Daily Cashiers
PC Meeting Minutes
Ordinance Recordation
Misc Admin Functions

Agenda Processing & Notification

Agenda Processing Functions
NOFAs
PC Minutes
Notification Functions

Human Resources & Records Management

Human Resource Functions
Budget & PCI Oversite
Safety
Records and Records Management
Maintain Scanning Equipment